

**DIPLOMA OF VOCATION**  
**Subject: Language (English)**  
**Subject Code: ENG-301**  
**Semester: First**  
**December 2021**  
**Theory (External): 35 Marks**  
**Time: 03 Hours**

**Instructions to the Students**

1. This Question paper consists of two Sections. All sections are compulsory.
2. Section A comprises 10 questions of objective type in nature. All questions are compulsory. Each question carries 1 mark.
3. Section B comprises 8 essay type questions out of which students need to do any 5. Each question carries 5 marks.
4. Read the questions carefully and write the answers in the answer sheets provided.
5. Do not write anything on the question paper.
6. Wherever necessary, the diagram drawn should be neat and properly labelled

**Roll Number**

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Q6 Do as directed:

- a) He played tennis. (Make a negative sentence)
- b) Rakshit \_\_\_\_\_ for Delhi tomorrow. (leave)
- c) I have finished the job. (Change to passive voice)
- d) No public transport was running \_\_\_\_\_ the opposition had called for a bandh. (linking words)
- e) She said, "Yes, I know where he lives." (change into indirect speech)
- f) The teacher said, "Did you complete your homework?" (change into indirect speech)
- g) The news \_\_\_\_\_ too good to be true. (is/ are)
- h) The class monitor, with all other students, \_\_\_\_\_ left the class. (has/have)
- i) Tenzing \_\_\_\_\_ to climb Everest for many years before he succeeded in his mission. (try)
- j) We are \_\_\_\_\_ have dinner at a seaside restaurant on Sunday. (future tense)

Q7 Write a paragraph on 'Online education'.

Q8 Write short notes on:

- a) Communication Networks
- b) The Process of listening

==END OF THE PAPER==

**SECTION -A (SHORT/OBJECTIVE TYPE QUESTIONS)**  
**(10x1=10 Marks)**

- A Which of these is not a commandment of effective communication?  
a) Clarity in language      b) Listen poorly  
c) Hone communication skills      d) Adequate medium
- B Decoding the message means:  
a) Understanding the message as intended by the sender  
b) Receiving the message via a channel  
c) Preparing the message to be transmitted  
d) Sending the message through a formal channel
- C In the poem Death the Leveller, what does the expression 'scythe and spade' stand for?  
a) Kings and queens  
b) Poor peasants and labourers  
c) Royals and conquerors  
d) Soldiers and knights
- D The drama 'Refund' is about the refund of:  
a) The books that he bought  
b) The bill he paid  
c) The tuition fee that he paid  
d) The stationery he purchased
- E This time tomorrow I \_\_\_\_\_ the answers.  
a) am writing      b) will write  
c) will written      d) will be writing
- F We \_\_\_\_\_ borrow money as there was lack of funds.  
a) had to      b) have to  
c) has to      d) haven't to
- G Which of these is NOT a barrier to effective listening?  
a) Pre-occupation  
b) Listening to more than one conversation at a time

- c) Not focusing  
d) Minimizing distractions

- H Which of these listening is done to make judgement about what the person is speaking?  
a) Appreciative listening      b) Superficial listening  
c) Focused listening      d) Evaluative listening
- I When writing a formal letter, what information might be needed?  
a) Dates      b) Names  
c) Contact details      d) All of these
- J Which of the following sentences is the correct one?  
a) He said I went to Rohan's house yesterday.  
b) He said, "I went to Rohan's house yesterday."  
c) He said "I went to Rohan's house yesterday."  
d) He said, I went to Rohan's house yesterday.

**SECTION -B (ESSAY TYPE QUESTIONS)**  
**(5x5=25 Marks)**

- Q1 Explain the process of communication. Also bring out its importance.
- Q2 What is the central idea of 'The Gift of the Magi'? Were Jim and Della able to buy perfect gifts for each other?
- Q3 Elaborate the idea in the line, "Good fences make good neighbours" from the poem by Frost.
- Q4 Describe the barriers to effective listening.
- Q5 Write a letter to Sunshine Traders asking for the price of a transformer required for your company. Also enquire about the terms of delivery and payment. Assume necessary details.